



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY

03 January 2024

DIVISION MEMORANDUM

SGO-2024-004

SUBMISSION OF MIDYEAR SCHOOL REPORT CARD FOR SY 2023-2024

TO : OIC – Asst. Schools Division Superintendent
Chief Education Supervisors – SGOD & CID
School Heads, Public Elementary, Secondary and Integrated Schools
Public Elementary and Secondary Teachers
All Others Concerned

1. Pursuant to DepEd Order No. 44, s. 2015 or the Guidelines on the Enhanced School Improvement Planning (SIP) Process and the School Report Card (SRC), SDO Lucena City, thru School Governance and Operations Division-School Management Monitoring and Evaluation Section, enjoins all schools to submit Midyear School Report Card for 2023-2024.
2. Schools shall submit an electronic copy of their School Report Card on or before **February 16, 2024**, at this link <http://tinyurl.com/SGOD-SRC-F189-0216>.
3. Please refer to Annex 11 SRC Summary of Information, Annex 12A SRC Template (Basic), and Annex 12B SRC Template (Advanced) of DO No. 44, s. 2015 for the complete parts of the School Report Card.

For uniformity, the arrangement of the contents of Midyear SRC are as follow:

A. SCHOOL PROFILE

- Enrollment
- Health and Nutrition Status
- Teachers' professional development
- Funding sources
- School awards and recognitions

B. QUALITY

- Literacy level - Percentage of Learners who are on Independent and Instructional Reading Level



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D. GOVERNANCE

- Stakeholders' participation
 - Status of Annual Implementation Plan (AIP)/ (CI) Projects
 - Other stakeholders' accomplishments
4. For further queries and clarification, you may contact the SGOD - School Management, Monitoring and Evaluation Unit through SEPS Pascual C. La Rosa, Jr and Ms. Karen Jane P. Montero, EPS -II at SGOD Telephone No. (042) 421-4161 Local 234.
5. Immediate dissemination of this Memorandum is desired.


SUSAN DL. ORIBIANA
Schools Division Superintendent 

PJ/smme